

2023 Virginia Volunteerism Summit

Call for Proposals Guidelines

Submission Deadline: Friday, January 27, 2023 at midnight ET

The 2023 Virginia Volunteerism Summit will occur virtually, using the Airmeet platform. The event will be 9am-12:30pm, May 9th-11th, 2023. Expected attendance for the training is anticipated to be between around 400 people. The theme for the 2023 event is “Putting Passion to Your Purpose”.

About the Summit

The purpose of the Virginia Volunteerism Summit is to inspire and equip organizations and individuals to make a significant impact through service in and to their communities. The 2023 Summit will empower stakeholders through engaging in powerful conversations and workshops to re-energize our shared passions for service. Participants will hear from inspiring, nationally-known speakers about the impact and future of volunteerism, as well as collaboratively engage in workshops to learn best practices, co-create new ideas, and engage in spreading passion and inspiration throughout the sector.

Participants will be encouraged to consider how they “put purpose to their passion” as they use their interests and skills to spark change around them. Our keynote sessions and national speakers will focus on sharing about:

- Cultivating a culture of service, volunteerism, and civic engagement.
- Building and supporting a more representative, integrated, and aligned network of partners.
- Establishing a more robust resource and support infrastructure.

In addition to keynote sessions, participants will choose from full schedule of “masterclass” sessions, or workshops, to build skills, learn new ideas, and make connections with other leaders in service and volunteerism. The smaller group sessions will provide practical tools while facilitating thoughtful discussions and dialogue.

Target Audience

The primary audiences for this event are:

- **Passionate about service:** for those who are involved in or lead volunteer or community service programs
- **Passionate about the profession:** for staff and leadership from nonprofit and volunteer serving organizations interested in continued innovation and relevance
- **Passionate about community:** for leaders and stakeholders invested in the civic infrastructure of communities
- **Passionate about resources:** for those who play a role in resourcing the sector, like staff and leaders from philanthropy and CSR

Virginia Volunteerism Summit Outcomes

During this event, we hope to do the following:

- Connect leaders invested in service and volunteerism as a solution
- Share information about resources, strategies, and new ways to build capacity in social service and nonprofit organizations
- Facilitate best practice sharing and discussion on pressing challenges facing the field, specifically for volunteer programs
- Meet the needs of all experience levels and stakeholder groups
- Provide opportunities for professional development

During the trainings, we hope our participants leave with:

- Questions answered
- Solutions to problems they face
- New resources and connections across the state
- Next steps to enhance the service and volunteer landscape, engage with others and the Virginia Service Commission, and make changes at the community level





Masterclass Session Format and Presenter Details

All sessions will be presented in a virtual format during a 50-60-minute session time block. Presenters will use the provided virtual platform to present. Presenters will provide training to approximately 30-75 participants in a specific breakout room. Sessions should 1) present information and 2) build specific skills by giving the participants an opportunity to practice the concepts presented.

Session Topics

Proposals that address additional topics will be considered; however, during the selection process, **priority will be given to proposals that address the below list of topics**. Regardless of the topic, all presentations should focus on providing practical tools and information that attendees can act on and implement in their own programs/organizations.

- Cultivating a culture of service, volunteerism, and civic engagement.
- Building and supporting a more representative, integrated, and aligned network of partners.
- Establishing a more robust resource and support infrastructure.

Presenters should include a hands-on component for participants to practice what they are learning in some interactive way: individual, small group, or large group activities; discussion; games; reflection; worksheets; panel discussion, etc. We encourage presenters to allow time for audience questions and answers.

Participants who attend these sessions will have varied backgrounds. **Proposals that appeal to experienced and advanced professionals are strongly encouraged**. Proposals should specifically identify the target audience and level of experience:

- **Introductory (101):** People with less than two years of experience on this topic.
- **Experienced (201):** People with 2-5 years of experience on this topic.
- **Advanced (301):** Staff with more than 5 years of experience on this topic.
- **General Audience:** Mixed audience with various levels of experience.

How do I submit a proposal?

Proposal forms must be submitted via the online form available here:

<https://forms.office.com/g/G6jDr86ZaK>

If you have any questions or concerns about the Proposal Form, please contact Analise Gammel, analise.gammel@dss.virginia.gov

Frequently Asked Questions

What is the submission deadline?

All proposals must be submitted online by **Friday, January 27th, 2023 at midnight ET** to be considered for the 2023 Virginia Volunteerism Summit.

How will proposals be selected?

Proposals will be reviewed by the Summit Planning Committee and selected based on the following criteria:

- Relevance to the training purpose and outcomes
- Ability to address timely, relevant topics (see above topic list)
- Building of participants' skills/knowledge
- Presenter's training experience, skills, and style
- Topic, content, and methodology
- Clear outcomes for increasing participant skills and knowledge

When and how will I know if I have been selected?

Presenters will be notified by email in early February. Presenters will be required to submit presentation materials for posting 2 weeks in advance of the event (mid April). Please do not register for the event until you have been notified about your selection for presenting, as presenters will be provided specific registration instructions.





If I am selected, what are the next steps?

Presenter selections will be made by the committee in early February, and notifications sent out to selected presenters. When notified for selection, presenters will be provided with instructions on how to register for the event and due dates for presentation materials, next steps to upload information to the event platform, and other event details. All information will be emailed to the lead presenter who is responsible for sharing with the co-presenters, if applicable.

What costs will be paid to me as a presenter?

There will be no monetary compensation for presented sessions. All presenters will receive a complimentary registration to the full event, and technical assistance in presenting during their session. For questions about sponsorships, etc. please contact Kathy Spangler at Kathy.spangler@dss.virginia.gov

Contact

For questions related to this call for proposals, please contact:

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Statewide Engagement Officer

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Please visit our website for more information: virginiasservice.virginia.gov

